Pure Michigan Talent Connect – Career Events Submission

**Please Note:** To ensure your event gets posted before the event day, please submit your request at least two business days in advance.


2. Click the “Career Events” link in the header menu on the page.

3. Once you reach the “Career Events Calendar” page, click the link to submit your career event information for consideration.
4. Complete the Career Events Request Form and submit.

5. Up to five (5) dates can be selected for a single event within a 5-day timeframe by selecting the “Add Additional Date” button.
6. There are three (3) career event formats to select from (1. In-Person Career Event 2. Virtual Career Event 3. In-Person and Virtual Career Event).

7. PMTC accepts all addresses listed with the United States Post Office. If a Career Event is being held at an address that is not registered with the USPS, uncheck the **Validate Address** box to bypass.

8. Career Events will be approved by Pure Michigan Talent Connect staff Monday-Friday within at least 24 hours of receiving the submission. Once approved, the requestor will receive a confirmation email.

9. Approved Career Events may be viewed [here](#).

10. Any inquiries/updates/deactivations regarding Career Event submissions should be provided in an email to LEO-TalentConnect@michigan.gov.